

OLEAN CITY SCHOOL DISTRICT  
410 West Sullivan Street Olean,  
NY 14760

The Regular Meeting of the Board of Education of the City School District of Olean, NY was held on Tuesday, October 8, 2024, at 6:30 p.m., in person, at the Olean High School Board Room, located at 410 West Sullivan St, Olean, NY. The meeting was called to order by Kelly Keller, President, at 6:30 pm with a moment of personal reflection or a silent prayer. The Board of Education, led by D. Farnham, recited Pledge of Allegiance to the Flag.

PRESENT: Kelly Keller, President  
Mary Hirsch-Schena, Vice President  
Ricky Bee  
Julio Fuentes  
Elizabeth (Betty) Burrows  
Daniel Farnham  
Lee Filbert  
Tatiana Warmly

ABSENT Rene' Hauser  
Kevin Stevens

PRESENT: Dr. Genelle Morris, Superintendent of Schools  
Dr. Michael Irizarry Assistant Superintendent of Academic Affairs  
Jenny Bilotta, Business Administrator  
Jackie Reed, District Clerk

OTHERS:

Kellen Quigley	Jen Mahar
Ericka Chaplain	Zaiden Thach
Benjamin McCartan	Evan Horton
Ava Dimao	Hannah Park
Taylor Arnitz	Carly mason
Madeline McConnell	Kaleigh Jordan
Colleen Kelly	Jasmine Baglione
Lorenzo (Illegible)	

Moved by M. Hirsch-Schena, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the agenda.

Agenda  
Approved

Ayes 7

Nays 0

Motion Carried

Commendations/ Communications and Welcome

- Recognition of our School Board members in honor of National School Board Recognition Week October 14-18.
- Congratulations to Football Coach Phil Vecchio, who was named Coach of the Week for the Buffalo Region by the Buffalo Bills.

Communications/  
Commendations

Public Comments:  
None

No Public  
Comments

Discussion Items:

- Luke Malecki of Dreschler & Malecki presented on details of the external audit. He finished by noting that Olean's Business Office should be commended as all things being in very good order.

Discussion Items

**REGULAR MEETING**  
**TUESDAY, OCTOBER 8, 2024**  
**PAGE 2**

Board Report:

- a. The Board is looking forward to the NYSSBA Annual Convention in New York City from October 19-21, 2024, and will report back at the next BOE meeting.

Board Report

Superintendent Report:

- a. Dr. Morris reported on the N-Cert Conference at the end of September, where she received powerful PD on implementing capital projects, and Science of Reading plan implementations.  
b. Dr. Morris will be participating in Leadership PD at the NYSCOSS Convention at the Naval Academy in Maryland from October 9-11, 2024.

Superintendent Report

Student Member Report:

- a. Student BOE Member, Tatiana Warmly reported that she is working with building principals to connect with students to convey the message that they have representation on the BOE. She is also working to partner with buildings for high school students to offer extra hands at events and activities (which would also count as hours for Government class.)

Student Member Report

Moved by L. Filbert, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, be it resolved to adopt the following Consent Agenda items:

Consent Agenda

Ayes 7 Nays 0 Motion Carried

September 17, 2024 Regular BOE Meeting Minutes  
September 16, 2024, Operations Committee Meeting Minutes  
September 19, 2024, Audit/Finance committee Meeting Minutes.  
The September 26 Curriculum Committee Meeting Minutes

That the CPSE recommendations reviewed on October 2, 2024, be approved:

CPSE				
908004828	908004886	908005363	90805424	908005256
908005296	908005128			

That the CSE Recommendations reviewed on October 2, 2024, be approved:

CSE				
908004924	908004557	908004839	908002738	908004271
908001972	90457899	908111615	908002121	908000662
908000958	900457919	908000604	091050009	908001597
908003050	101610000	908000870	908002948	908003617
908005050	900457828	908002606	908003326	908003703
908004559	908004067	908112003	908002403	908000813
908004214	908004322	908005060		

**REGULAR MEETING**  
**TUESDAY, OCTOBER 8, 2024**  
**PAGE 3**

That the Substitute List provided on October 2, 2024 be approved:

<b><i>SUBSTITUTES FOR BOARD APPROVAL - OCTOBER 8, 2024</i></b>			
<b>POSITION DESCRIPTION</b>	<b>EMPLOYEE NAME</b>	<b>CERTIFICATION/DEGREE</b>	<b>FINGERPRINT</b>
<b>NON-CERTIFIED</b>			
<b>SUBSTITUTE TEACHER</b>			
SUBSTITUTE TEACHER	ACKERMAN, BRYNN	BACHELORS	YES
<b>SUBSTITUTE TEACHER AIDES</b>			
SUBSTITUTE TEACHER AIDE	HEMPHILL, MARY		YES
SUBSTITUTE TEACHER AIDE	HOLLOWELL, MELISSA		YES
<b>SUBSTITUTE NURSES</b>			
SUBSTITUTE NURSE	GAYLOR, BRANDACE		YES

That the surplus items reviewed on October 2, 2024 be approved:

<b>Asset Tag</b>	<b>Description</b>	<b>Manufacturer</b>	<b>Model</b>	<b>Serial Number</b>	<b>Acq. Date</b>	<b>Acq. Cost</b>	<b>Quantity</b>
	Flat Screen TV	SONY	KDL-52W4100	9108958	Oct-08		1
1198	Box TV SMART Board	SAMSUNG	TXC1950	3CCFB02071	Nov-95		1
	Copier	SMART	6065	K012HW28R0078	2015		1
	Desk Jet Copier	Hewlett Packard	CB745-64001	CN9BKC2MM			1
	Projector	Hewlett Packard	C6427A	MX04J1S0DR			1
	HP Desk Jet printer	Toshiba	TDP-S20	86114523			1
	Cassette Tape Recorder	Hewlett Packard	D2460	TH7A9560CH			1
		EIKI	5090A	1751-22928			1
6573	Desk Top Flat Screen TV	DELL	dcy1f	13519308997			1
		SAMSUNG	UN32EH5000 F	Z4MT3CGF907417 J			1
09390	ELMO Accessory	ELMO CO.	CRB-2S	S900069			1
A00257361	MONITOR	DELL	REV-A00	CN-0C730C-71623-993-1234			1
A00257474	MONITOR	DELL	REV-A00	CN-0C730C-71623-993-1234			1
A00141144	MONITOR	DELL	REV-A00	CN-0C552H-72872-8AG-1A6C			1

**REGULAR MEETING**  
**TUESDAY, OCTOBER 8, 2024**  
**PAGE 4**

That the Surplus Items reviewed on October 2, 2024, be reinstated as active inventory:

	Reader Pen	C-PEN	C61 OR	2415420090013061	
--	------------	-------	--------	------------------	--

Consent Agenda  
Continued

Moved by D. Farham, seconded by R. Bee upon the recommendation of Dr. Genelle Morris, Superintendent of Schools and the Audit and Finance Committee, to accept and place on file the Olean City School District's Audit Report for the 2024-25 school year as prepared by Dreschler & Malecki, Certified Public Accountants. ,

NEW BUSINESS

Audit Report

Ayes 7

Nays 0

Motion Carried

Moved by J. Fuentes, seconded E. Burrows upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to approve the Olean High School Washington Club over-night field trip to Washington D.C. from March 26, 2025 to March 28, 2025. Approval was granted with the understanding that all school rules and regulations will be followed.

Washington Club  
Trip

Ayes 7

Nays 0

Motion Carried

Moved by R. Bee, seconded by J. Fuentes, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to accept the terms of Memorandum of Agreement between the Olean City School District and and the Olean Educational Support Personnel Association as presented to the board, providing license/education back stipend payments to Tanessa Armour, an LPN; the Board authorizes the Superintendent to acknowledge the agreement accordingly.

OESPA MOU –  
T. Armour

Ayes 7

Nays 0

Motion Carried

Moved by R. Bee, seconded by M. Hirsch-Schena, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, to accept the terms of the contract between the Olean City School District and Gig Healthcare from September 20, 2024, through September 30, 2025, for contracted Nursing Services.

Gig Healthcare  
Contract

Ayes 7

Nays 0

Motion Carried

The Superintendent publicly thanked OESPA for working with the District to get this support in place for the nurses in place in a timely manner.

Moved by M. Hirsch-Schena and seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, superintendent of Schools, to approve the Agreement between the Olean City School District and Jamestown Community College for educational field placement.

JCC Educational  
Field Placement  
Agreement

Ayes 7

Nays 0

Motion Carried

**REGULAR MEETING  
TUESDAY, OCTOBER 8, 2024  
PAGE 5**

Moved by E. Burrows and seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, superintendent of Schools, to approve the Settlement Agreement for the tax assessment case between the Olean City School District and Olecut, LLC.

Assessment  
Settlement  
Agreement

Ayes 7

Nays 0

**Motion Carried**

Moved by M. Hirsch-Schena and seconded by D. Farnham, upon the recommendation of Dr. Genelle Morris, superintendent of Schools, to approve the members of the Professional Learning Plan Committee provided by the Curriculum Committee Meeting on September 26, 2024.

Professional  
Learning Plan  
Committee  
Approval

Ayes 7

Nays 0

**Motion Carried**

Moved by M. Hirsch-Schena and seconded by E. Burrows, upon the recommendation of Dr. Genelle Morris, superintendent of Schools, to approve the volunteer applications:.

## School Volunteer Approvals

Robert Skudlarek, unpaid volunteer for the 2024-25 school year.  
Kara Neal, unpaid volunteer for the 2024-25 school year.  
Ashlie Flanigan, unpaid volunteer for the 2024-25 school year.  
Carol MacWilliams, unpaid volunteer for the 2024-25 school year.  
Lindsey Green, unpaid volunteer for the 2024-25 school year.  
Kelly Rogers, unpaid volunteer for the 2024-25 school year.  
Angela Livoto, unpaid volunteer for the 2024-25 school year.  
Elizabeth Palumbo, unpaid volunteer for the 2024-25 school year.  
Matthew Abdo, unpaid volunteer for the 2024-25 school year.  
Bradley Reynolds, unpaid volunteer for the 2024-25 school year.

The Board publicly thanked the volunteers for their time and commitment to the students

Aves 7

Navs 0

**Motion Carried**

### Personnel Action – Item A

8-Oct-24				8-Oct-24				
Last Name	First Name	Position	Effective		Resignations:		Comments	
Covett	Alexandra	Teacher Aide	9/21/2024					
Welton	Joseph	English Teacher	10/18/2024					
Ambrosioni	Christian	ESL Spanish Teacher	10/18/2024					
Folland	Jason	Teacher in Charge	9/27/2024					
Hensel	Shayla	Teacher Aide	9/19/2024					
Armstrong	July	Clerical	10/12/2024					
Bare	Rababiah	Teacher Aide	10/18/2024				took other employment	
Jedresko	Nildred	OTA Mentor	9/30/2024					
Ismberg	Amy	Food Service	9/29/2024					
Certified Classified Appointments:						Internal Transfer to Teacher Aide Position		
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Building
Freer	Rebecca	School Nurse (RN)	10/9/2024	7.5	\$23.75	Karl Jennings	Probationary Appointment - Registered Nurse	East View Elementary
Sosa	Maria	Food Service Helper	9/30/2024	5.75	\$15.00	Heather Kretz	probationary appointment	Olean High School
Youngs	Jennifer	Food Service Helper	10/17/2024	5.75	\$15.00	Amy Isenberg	probationary appointment	Olean Intermediate Middle School
Gaylor	Lori	Food Service Helper	10/21/2024	4	\$15.77	reduction of hours	permanent appointment	Olean Intermediate Middle School
Blanchard	Jenna	Teacher Aide	10/2/2024	5.75	\$15.15	New Position (BOCES)	Probationary Appointment	Olean Intermediate Middle School
Steedman	Samantha	Teacher Aide	10/7/2024	5.75	\$15.15	Dacey	Probationary Appointment	ONHS
Blanchard	Neghan	Teacher Aide	9/5/2024	5.75	\$15.15	Knight	Probationary Appointment	ONHS
Flood	Ashlyn	Teacher Aide	10/2/2024	5.75	\$15.15	Strala	Probationary Appointment	ONHS
Dot	Potita	Teacher Aide	10/15/2024	5.75	\$15.15	Townis	Probationary Appointment	ONHS
Himes	Michelle	Teacher Aide	10/4/2024	5.75	\$15.15	Washington	Probationary Appointment	ONHS
Oates	Deanne	Teacher Aide	10/7/2024	5.75	\$15.15	New Position (Student)	Probationary Appointment	ONHS
Chaires	Christina	Teacher Aide	9/30/2024	5.75	\$15.15	Carpenter	Probationary Appointment	ONHS
Naseen	Belinda	Teacher Aide	10/2/2024	5.75	\$15.15	Covert	Probationary Appointment	WVU
Ismberg	Amy	Teacher Aide	9/30/2024	5.75	\$18.79	New Position (Student)	Probationary Appointment	ONHS
Last Name	First Name	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information	Tenure Area Date
Myers	Nicole	Math Teaching Assistant (K-3) at East View	10/9/2024		60% of Step 1 (Pro-Rated)	Molly Brown	Teaching Assistant, Level 1 Certification	Probationary Appointment to the Teacher Assistant Tenure Area, 9/30/24 - 9/29/25. Ms. Myers will be eligible for tenure at the end of the probationary period of 4 years.
Carpenter	Lisa	Math Teaching Assistant (K-3) at East View	9/30/2024		60% of Step 1 (Pro-Rated)	Jill Forrest	Teaching Assistant, Level 1 Certification	Probationary Appointment to the Teacher Assistant Tenure Area, 9/30/24 - 9/29/25. Ms. Carpenter will be eligible for tenure at the end of the probationary period of 4 years.
Quinn	Corinna	Special Education Teacher	7/12/2024		Step 15	Celeste Davis	Students with Disabilities (All Grades), Professional Certification	Probationary Appointment to the Special Education Tenure Area, 7/12/2024 - 7/11/2027. Ms. Quinn received Special Education tenure in a previous NYSD district. Therefore, Ms. Quinn will be eligible for tenure at the end of the probationary period of 3 years.
Coaching and Extra-Curricular Appointments:								
Last Name	First Name	Address	Position	Effective	Hours	Salary/Wages	Replacing	Certification Information
Spivey	Patrice		RIT Coordinator	2024 - 2025 School Year		\$160		
Rucinaks	Sarah		CPU Trainer	2024 - 2025 School Year		\$3000 (Pro-Rated)		
Ray	Amy		OTA Mentor	10/1/2024 - June 30, 2025		\$1,215		
Goodwin	Suzan		strength & equipment	2024 - 2025 School Year		\$710		
Goodwin	Suzan		Co-Chair DECA Club Advisor	2024 - 2025 School Year		\$656		
Rucinaks	Scott		Sleep Best Lenny Club Advisor	2024 - 2025 School Year		\$656		
O'Brien	Kallia		Art Club Advisor	2024 - 2025 School Year		\$656		
Pace	Jennifer		CS-ORSP DECA Club	2024 - 2025 School Year		\$656		

## Personnel Action

**REGULAR MEETING**  
**TUESDAY, OCTOBER 8, 2024**  
**PAGE 6**

Moved by J. Fuented, seconded by L. Filbert, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, at the request of Dr. Irizarry to table the hiring of two personnel on Personal Item A until the October 29, 2024 BOE meeting

Personnel Action  
Continued

Ayes 7

Nays 0

Motion Carried

Moved by R. Bee, seconded by J. Fuentes, upon the recommendation of Dr. Genelle Morris, Superintendent of Schools, the Board of Education approves the Personnel Action Items listed in Personnel Item A.

**Meetings:**

- a. Audit/Finance Committee Meeting - Thursday, October 17th at 4:00 pm
- b. School Health Team Meeting - Monday, October 24th at 3:15 pm
- c. Operations Committee Meeting - Monday, October 28th at 4:30 pm
- d. Board Annual Building Tour - Tuesday, October 29th at 5:30 pm – WW
- e. Board of Education Meeting - Tuesday, October 29th at 6:30 pm – WW

Informational

There was no business requiring Executive Session.

Executive  
Session – Not  
Needed

Moved by M. Hirsch-Schena, seconded by R. Bee, to adjourn the Regular Meeting at 7:07 pm.

Adjournment

Ayes 7

Nays 0

Motion Carried

Respectfully submitted.

Jacqueline Reed  
District Clerk  
October 10, 2024